

## **WELLNESS EXPO 2026 - INFORMATION**

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| <i>Key Dates</i>        | <p>Bump-in Saturday 3 October between 7am and 9am</p> <p>Expo Saturday 3 October 9:30am to 3:30pm</p> <p>Bump-out Saturday 3 October between 3:30pm and 5pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <i>Venues</i>           | <p>Montville Village Hall – Exhibitors</p> <p>St. Mary's Hall –Workshops; Presenters</p> <p>St. Mary's Church – Immersive, Uplifting Experiences</p> <p>The Edge Function Centre – Exhibitors</p> <p>Village Green – Hands-on Activity Space; Demonstrations and Exhibitors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <i>Definitions</i>      | <p>Exhibitor – a person or business that has been accepted to provide a service or product at the expo. Includes workshop, presentations and exhibitions.</p> <p>Expo – Montville Wellness Expo</p> <p>Expo Owner – Montville Chamber of Commerce</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <i>Alcohol</i>          | Alcohol consumption is not permitted in any Wellness Expo designated areas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <i>Bump-In/Bump-Out</i> | <p>Vehicles are not to access or be parked on any grassed areas.</p> <p>Exhibitors are to set up in their designated site only.</p> <p>The removal of all exhibitor materials is to be completed by 5pm 3 October 2026</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <i>Cancellation</i>     | <p>In extreme weather conditions or any act of terror, the Expo Owner is entitled to cancel the event. However, the expo will proceed in most situations and site refunds will only be given in exceptional circumstances and at the discretion of the Expo Owner. The Expo Owner may need to relocate exhibitors during a weather event however every endeavour will be made to ensure site allocation is satisfactory. The exhibitor shall not be entitled to make any other claim.</p> <p>If the exhibitor chooses to cancel the agreement before 4 September 2026 a 50% refund of amounts paid will be refunded.</p> <p>If the exhibitor chooses to cancel the agreement after 4 September 2026, then any amounts paid or due by the exhibitor, up to and including the time of the Expo Owner agreeing to the cancellation, shall remain the property of the Expo Owner and all monies outstanding are due and payable to the Expo Owner. The exhibitor will have no right to claim any refund or monies paid or to resist payment of any money unpaid.</p> |
| <i>Canvassing</i>       | Exhibitors must not canvass patrons or distribute promotional material anywhere outside of the exhibitor's designated area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <i>Cleaning</i>         | <p>Exhibitors are responsible for cleaning their own site. Sites must always remain clean and tidy.</p> <p>All waste generated by an exhibitor is to be removed from the site and disposed of appropriately. General waste bins provided in the village are not to be used for exhibitor's waste.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <i>Code of Conduct</i>  | Appropriate behaviour is expected of all exhibitors, their staff, agents and contractors. The Expo Owner has the right to refuse entry to anyone, that in their opinion, is intoxicated or behaving in a manner deemed inappropriate. Exhibitors are requested to always act in the best interest of the expo and to adhere to professional and proper consumer trade regulations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| <i>EFTPOS and Cash</i>            | An ATM is available in Montville Village outside the bakery. All exhibitors can offer EFTPOS or accept cash, ensuring a sufficient float is held.                                                                                                                                                                                    |
| <i>Electricity</i>                | <p>A limited electricity supply is provided at a cost of \$25 for each outlet.</p> <p>All electrical equipment is to be in good condition, double insulated and always connected to an earth leakage device.</p> <p>All electrical leads and equipment over 1 year old are to be tagged by an authorised electrical worker.</p>      |
| <i>Equipment</i>                  | <p>Exhibitors and presenters are to provide all their own equipment and materials for the set-up of their site or presentation.</p> <p>A limited number of tables and cloths are available for \$25 for each set.</p> <p>Ground piercing is not allowed in any areas.</p> <p>No tape is to be applied to walls or floors</p>         |
| <i>Exhibition Sites</i>           | Site costs, exclusive of GST, are \$175 (single site) and \$275 (double site) for financial members of Montville Chamber of Commerce and \$275 (single site) and \$475 (double site) for non-members                                                                                                                                 |
| <i>First Aid</i>                  | <p>A First Aid attendant will be on duty during the Expo period.</p> <p>Exhibitors are encouraged to carry a first-aid kit at their site.</p> <p>Automatic External Defibrillators (AEDs) are located at the IGA and Visitor Information Centre in the village.</p>                                                                  |
| <i>Marketing and Social Media</i> | Exhibitors are expected to support the event marketing by social media posts and generating their own posts before and during the expo. Please include #experiencemontville; #visitsunshinecoast and #sunshinecoastcouncil and #sunshinecoasthinterland in social media posts and tag @experiencemontville on Facebook and Instagram |
| <i>Media Release</i>              | By entering the Expo, you agree that your image may appear in group photographs or videos that may be used in future marketing and media. If you or your staff do not wish for your image to appear, please advise the Expo Owner.                                                                                                   |
| <i>Payments</i>                   | Invoices will be provided to the email address on the application form and payment must be received within 7 days of the invoice date.                                                                                                                                                                                               |
| <i>Security</i>                   | Security will not be provided during the expo. While all care is taken, the Expo Owner accepts no responsibility for loss or damage of product, materials or equipment.                                                                                                                                                              |
| <i>Signage</i>                    | <p>The display of advertising signage is restricted to the area occupied by the exhibitor.</p> <p>Banners etc. cannot impede visibility to other stands.</p>                                                                                                                                                                         |
| <i>Speaker/Presenter</i>          | <p>Due to the high demand of presenters expected to apply, an exhibition site is required for each person or company applying as a presenter.</p> <p>The primary focus for each presentation is to provide the audience with information and practical ideas or tools that they can independently implement at home.</p>             |



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### *Statutory Requirements*

The exhibitor shall comply with all rules, regulations and requirements of the Expo Owner, or any government or semi-government authority department concerning, relating to or affecting all regulations or directions issued by the Qld Fire Service and Public Health Authorities (particularly in relation to food items) and Health and Safety regulators.